

The International Organ Festival Society Ltd.

General Data Protection Regulation Privacy Policy

In order to comply with the requirements of the General Data Protection Regulation (GDPR) the following defines how we use the data that we hold about you and the rights that you have over how we process your data.

How we collect, keep and use your information

We collect personal Information about you, for example when you apply for membership of the IOF or, for non-members, when you express an interest in receiving information about IOF events.

We only collect Information that is relevant to the management of your membership or to enable us to contact you.

Your information is secured and is only made available when necessary to those needing to carry out tasks relating to the management of the IOF.

Exactly how long we keep your Information will depend on your relationship with us, as well as on the purchases you may have made or activities you may be conducting or have conducted for us in the past.

We use your information to:

- manage your membership
- inform you of IOF events and third-party events that we feel may be of interest to you
- manage Gift Aid donations
- send you information about our AGM.

Your rights over the information we have about you

The GDPR adds to the rights you have over your information; for example, you can ask to see all the information we have about you, or you can object to the way we use your personal information.

If you ever do decide to make a request, we will:

1. run through some security checks (to double check it's you);
2. action your request and provide a confirmation response within one month by post or email.

You are in control of how we contact you

Your marketing preferences control how we contact you to tell you about IOF events and third-party events that we feel may be of interest to you.

You can update these at any time by contacting the IOF office in any of the following ways:

Tel: 01727 844765
eMail: administrator@organfestival.com
Post: International Organ Festival Society,
PO Box 80, St Albans, AL3 4HR, United Kingdom

Finally, we will not pass on your details to any other companies for their marketing purposes.